

Nursing Concepts Online – Functionality for Case Studies

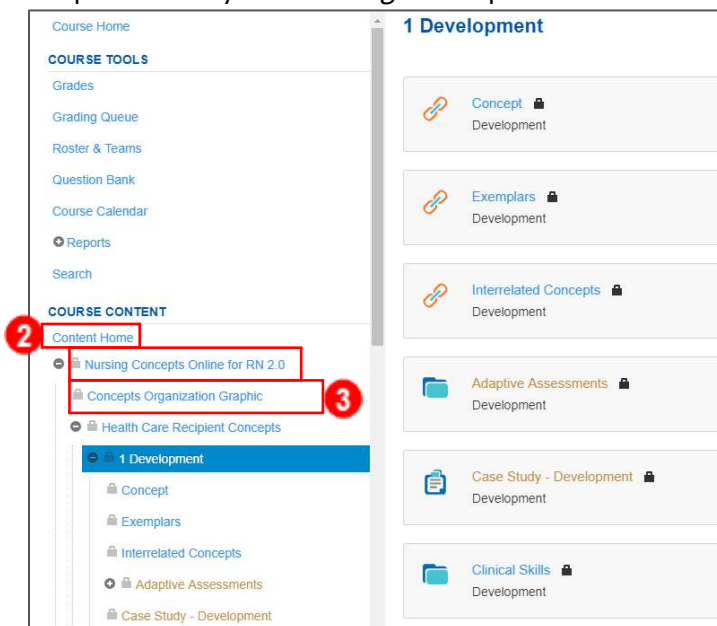
This guide will explain the basic functionality for Case Studies in Nursing Concepts Online (NCO). The case studies in Nursing Concepts Online are Integrated Case Studies from the Giddens' text, providing gradable, critical-thinking questions.

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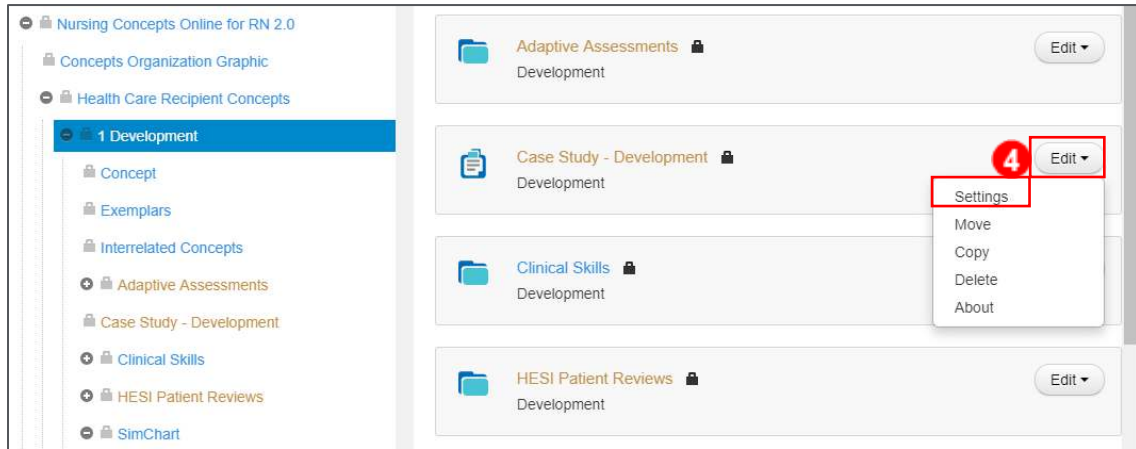
Location of Case Studies

1. Case Studies are in the concept folders inside your NCO course.
2. Concept folders can be located by clicking on the **Content Home**, then click into your **Nursing Concepts Online** folder. There you will find the three topic folders which contain the concept folders.
3. For better understanding of the Unit/Concept organization, click on the Organization Graphic inside your Nursing Concepts Online folder.

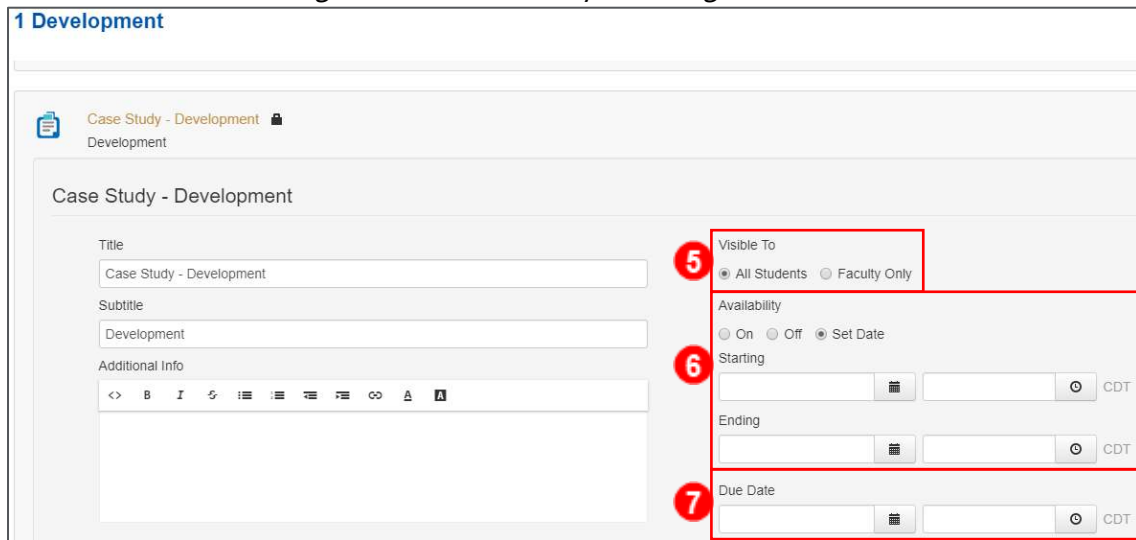


Settings for Case Studies

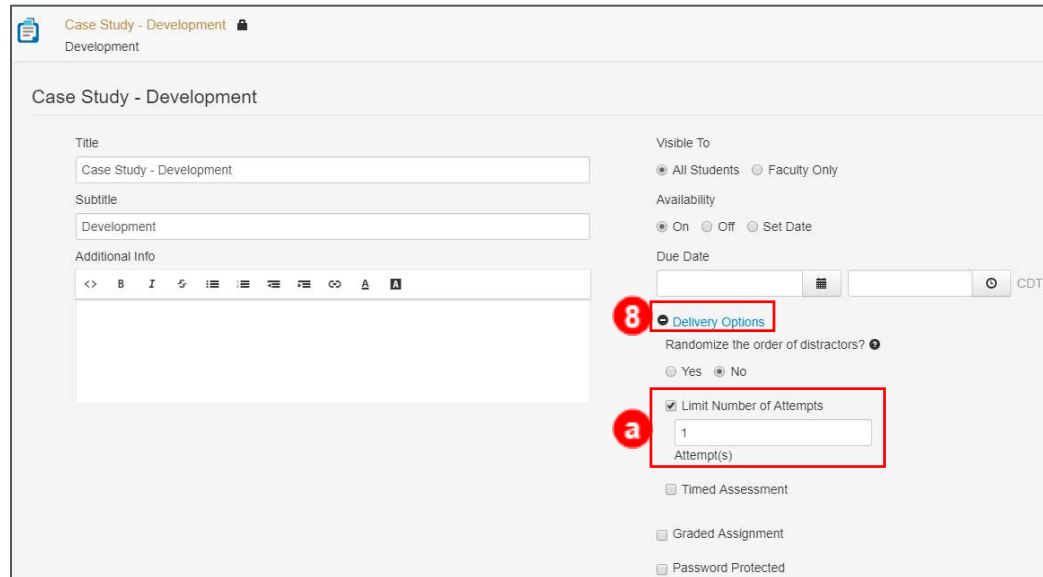
- Initially, the Case Studies are only available to faculty. To change this setting, you can click on **Edit** next to the Case Study and select **Settings**. This expands the settings menu in the assignment.



- To make the assignment visible to students, change the *Visible To* radio button from *Faculty Only* to *All Students*.
- You can also adjust the availability of the assignment. Turning it off will make it so students are unable to access it. If you select *Set Date* you can set a start/end date for the assignment. A start date will make the assignment unavailable until the start date and an end date will make the assignment unavailable after the end date.
- You are also able to assign a due date here by selecting a date and time under *Due Date*.

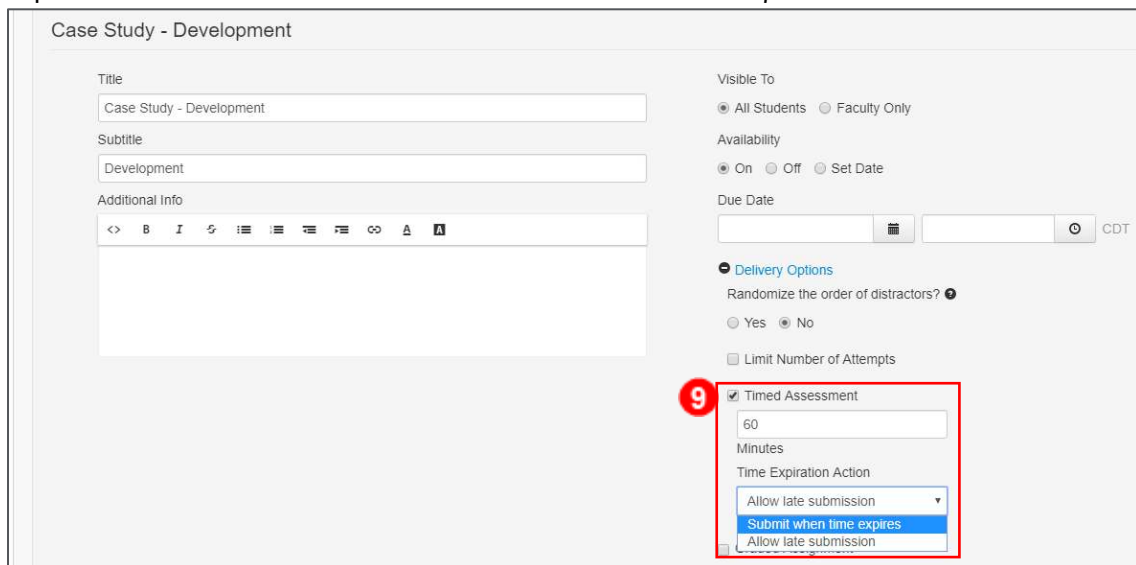


8. Next, you can expand *Delivery Options* by clicking the words **Delivery Options**.
 - a. This will allow you to change the number of attempts for the assignment. By default, this will be set to allow one attempt. You can enter a higher number of attempts or uncheck the box to allow unlimited attempts.



The screenshot shows the 'Case Study - Development' settings page. The 'Delivery Options' section is expanded, showing the 'Limit Number of Attempts' checkbox checked and the number of attempts set to 1. A red box highlights the 'Delivery Options' header and the 'Limit Number of Attempts' section. A red circle with the number 8 is next to the 'Delivery Options' header, and a red circle with the letter 'a' is next to the 'Limit Number of Attempts' checkbox.

9. You can make the assignment timed by checking the *Timed Assessment* box and entering the number of minutes allowed. You can also select what should happen after the time expires: either *Allow late submission* or *Submit when time expires*.



The screenshot shows the 'Case Study - Development' settings page. The 'Timed Assessment' section is expanded, showing the 'Timed Assessment' checkbox checked, the number of minutes set to 60, and the 'Time Expiration Action' dropdown menu open with 'Submit when time expires' selected. A red box highlights the 'Timed Assessment' section and the 'Time Expiration Action' dropdown menu. A red circle with the number 9 is next to the 'Timed Assessment' checkbox.

10. To add the assignment to the *Gradebook*, click the checkbox next to *Graded Assignment*. This will open the grading settings.

- a. You can check the *Extra Credit* box, if you want the assignment to be for extra credit.
- b. Below this, you can enter the number of points you want the assignment to be worth. This will be set to 100 points by default.

11. Next, you can select the category the Case Study will appear in on the *Gradebook*. You can also select *New Category* where you will enter the name of the new category and the desired gradebook weight.

NOTE: If you select *New Category*, the Category will be available for future graded items.

10 Graded Assignment
Maximum Points
a Extra Credit
b 100
 Existing Category New Category
Category Name
11
Category Weight
 (Points)

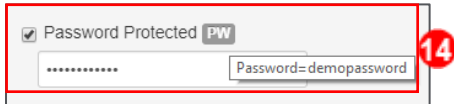
12. You can change which submission you wish to be graded. By default, Case Studies are calculated by *First Submission* but can be changed to *Last Submission*, *Best Submission*, or *Average Submission*.

Grade Calculation 12
First Submission
First Submission
Last Submission
Best Score
Average Score
 Password Protected

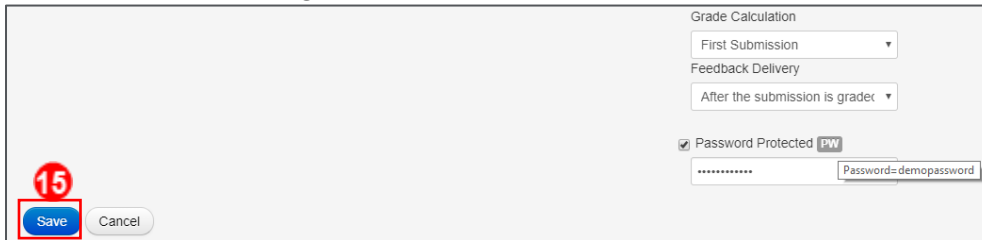
13. The next setting is *Feedback Delivery*. Here, you can select when the student will receive their results, either *After the submission is graded*, *After all submissions are graded*, or *After a specific date*.

Feedback Delivery 13
After the submission is graded
After the submission is graded
After all submissions are graded
After a specific date

14. Lastly, for added security, you may select to have the assignment be password protected. This will require students to enter a password of your choosing in order to access the assignment. Once checked, a new text box will appear. Here, you enter the password you desire for the assignment. You can view the password in plain text by hovering the *PW* next to *Password Protected*.



15. When you finish editing the *Settings*, click **Save**.



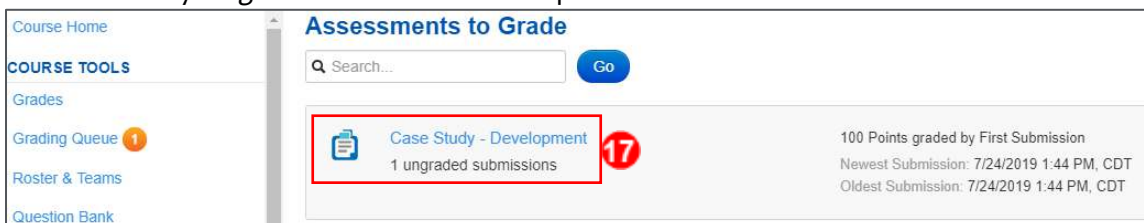
Grading Case Studies

NOTE: Because the Case Studies are open-ended essay questions, they do require manual grading.

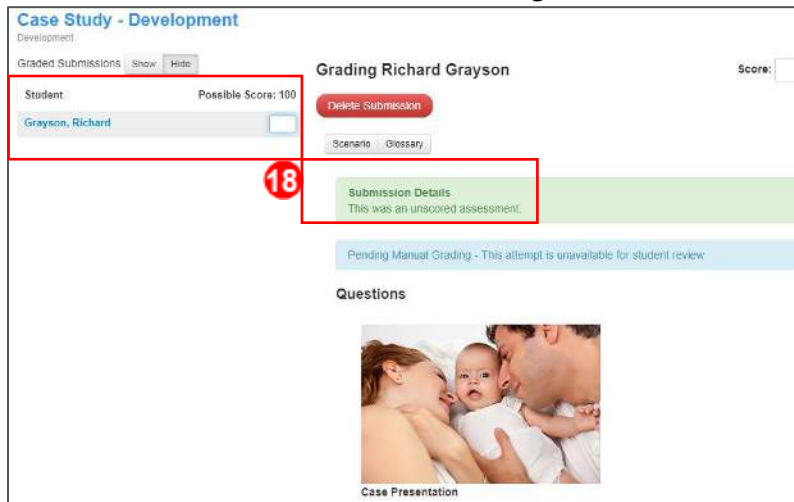
16. Once a student completes a case study, it will be added to the *Grading Queue*. You will notice a number next to the *Grading Queue* listing how many submissions need grading.



17. By clicking the **Grading Queue**, you will have a list of all assignments that need grading and how many ungraded submissions are present.



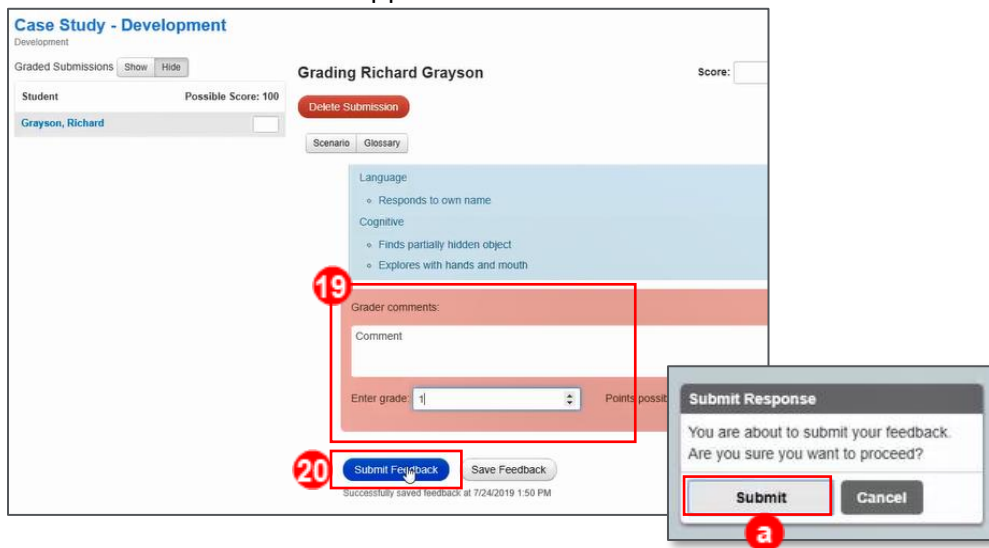
18. When you click into the assignment, it will give a list of students' assignments on the left and the Submission Details on the right.



19. You can submit feedback and points for each question graded.

20. Once finished, click **Submit Feedback**.

a. A confirmation will appear. Click **Submit**.



21. This will enter a grade in the *Gradebook* based on the number of points awarded.

Case Study - Deve...	AVERAGE	Self-Assessment ...	Self-Assessment ...	Self-Assessment ...	Self-Assessment ...	Self-Assessment ...	Self-Assessment ...	Self-Assessment ...	Self-Assessment ...	Self-Assessment ...	Self-Assessment ...	Self-Assessment ...	Self-Assessment ...	Self-Assessment ...	Self-Assessment ...	Self-Assessment ...	Self-Assessment ...	Self-Assessment ...	Self-Assessment ...	Quizzes - 58
100		100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	1
▶ Gordon, Barbara		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
▶ Grayson, Richard	100	100%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
▶ Todd, Jason		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

END OF GUIDE