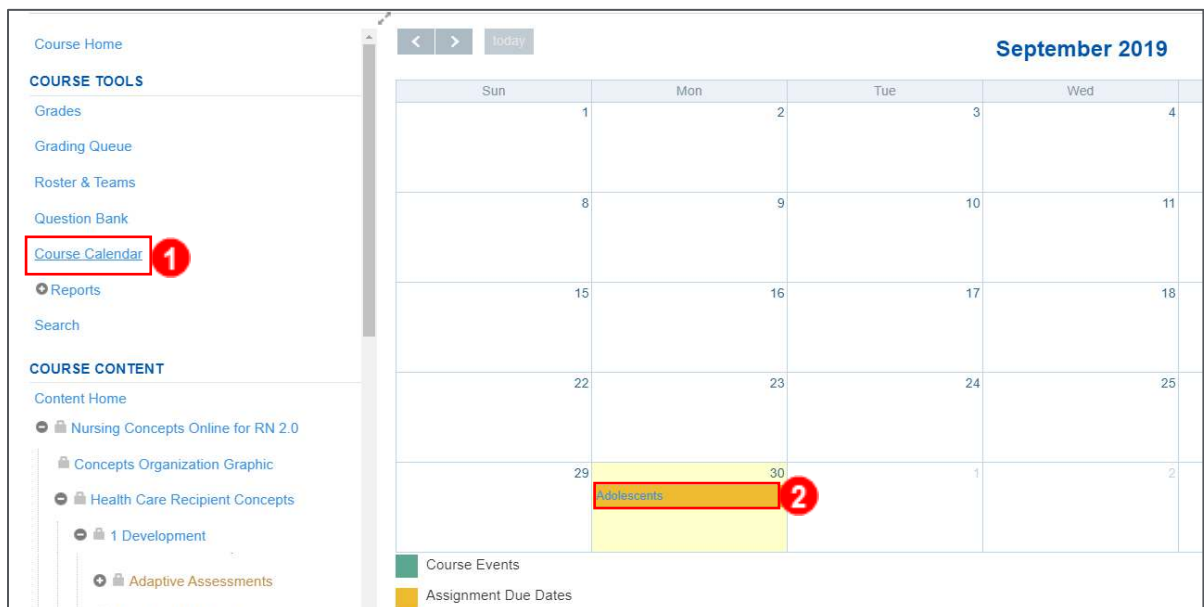


Nursing Concepts Online – Course Calendar

This guide will explain the basic functionality for Nursing Concepts Online (NCO) Course Calendar.

1. Click **Course Calendar** to access where students can easily see when assignments are due.
2. When a due date is set for an assignment, the assignment will appear on the Course Calendar for that date. Students can click on the assignment in the Course Calendar instead of navigating through the folders.

NOTE: If an assignment or any of its parent folders are set as *Faculty Only*, a student will be unable to see the assignment on the Course Calendar.



The screenshot displays the Course Calendar interface for September 2019. On the left sidebar, under 'COURSE TOOLS', the 'Course Calendar' link is highlighted with a red box and a circled '1'. The main calendar grid shows dates from 1 to 30. A red box with a circled '2' highlights the assignment 'Adolescents' due on September 30. A legend at the bottom indicates 'Course Events' (green) and 'Assignment Due Dates' (yellow).

END OF GUIDE